



## Speak For Those Who Cannot Programs, Inc.



### **SPEAK Music Intern:**

Position is ideal for student seeking hands-on working experience in the music. Intern must demonstrate skill (singing and at least 1 instrument) and a basic understanding music (music theory)

### **Essential Job Functions:**

- Flexible schedule – 8 to 10 hours week or 30 to 40hrs/project; more if desired
- Assist in coordinating music and participants in SPEAK music projects
- Help keep music projects on schedule through communication with all involved parties

### **Behaviors and Skills needed to successfully perform this position are:**

- **Demonstrate Christian Character** – Models good character in regards to work and interaction with others. Respectful to supervisors and co-workers.
- **Work Independently** – Intern will be responsible for most of the projects with minimal supervision.
- **Good communicator and professional behavior** - Communicates clearly and directly, approachable, relates well to others, able to work with youth, actively listens, able to interact with staff and music project participants
- **Creative** – able to come up with creative ideas and suggestions, able to follow directions and modify plans as needed to complete a given project
- **Achieves results through teamwork** – Is open to diverse ideas, works inclusively and collaboratively, holds self and others accountable, involves others to accomplish individual and team goals.
- **Leads through positive influence** – Demonstrates strong character; builds partnerships takes personal responsibility for own development; role models leadership qualities such as motivation, inspiration, passion and trust.
- **Organized and Timely** - Plans and organizes well, sets a clear and simple course of action, stays focused on the most important priorities, has the ability to visualize and plan out what steps will be needed to complete each video project.
- **Singer/song writer** ability is a plus, but not necessary
- **Familiar with recording or sound equipment** a plus, but not necessary

### **Position Minimum Requirements**

- 12 Week commitment (with 8 to 10 hours per week)
- Able to work in Delaware whenever necessary (Other times, Intern may work on music from home)
- Intern should be familiar with internet and social networking sites
- To be considered for the internship, intern must commit to at least 12 weeks.
- Intern is required to supply 2 References: 1 Character Reference and 1 supporting the interns ability to complete assignment